Pathway to NetPositiveHospitality

Water
Reducing water intensity, minimising water pollution, and preserving and replenishing water sources

Hotel operator
Click the links below to take you to the different stages.

1 | Starting – Measure and mitigate negative impacts
2 | Advancing – Minimise negative impacts and initiate positive impacts
3 | Accelerating – Neutralise negative impacts and build robust positive actions
4 | Leading – Give back more than you take
Water

1 | Starting
Measure and mitigate negative impacts

Outcomes:
Policy is in place, initial measurements done and data collected.
- Water consumption is measured and regular benchmarking is established.
- Possible sources of pollution are assessed.
- Initial water reduction targets have been set.
- Possible water-related solutions and initiatives have been investigated, a long-term plan created and immediate solutions / initiatives have been implemented.
- A linen reuse policy that requires hotel operators to develop and implement a linen reuse programme is in place [WTTC Hotel Sustainability Basics]
Take ownership [this section is the same for each topic]

Designate a lead person for each activity and ensure other relevant employees are aware of their roles.

- Functions that are likely to be engaged:
  - engineering/maintenance
  - housekeeping
  - food and beverage
  - leisure facility teams
  - director of operations
  - HR
  - procurement

Review environmental legislation related to operating the building.

- e.g. required reporting.
- This can be incorporated into existing hotel legal management processes.
- Local or country-level governments should make information about relevant regulations accessible. There may also be local services which track requirements.
- Check if the corporate office or building owner have an existing list of legislation you can start from

Include senior leadership to make sure there is ownership and buy-in from the top-level.

- You may want to consider creating a council or other formal structure for their involvement.
  - Share information with senior leaders, including:
  - Why issues are important on the global level
  - What impact hotels can have on them
  - Regulatory requirements related to them
  - Potential benefits to be achieved by improving performance related to them

Raise awareness among internal stakeholders by introducing environmental and social sustainability training.

- Keep a record of levels and which courses have been taken.
- Training should include why the issues are important on the global level, how hotels impact the issue and ideas of simple actions that employees can put into practice. Check with your brand or owner to see if they have any training available that you could use.

Resources:
- Employee engagement factsheet
Review the possibility for a monitoring system to track all environmental data in one location and monitor progress.

- First check if the corporate office or building owner have an existing Sustainability Management System (SMS) that should be used.
- There are various off-the-shelf options which can be purchased or subscribed to.
- Simple Excel trackers can also work well to track the data.

**Resources:**
- *Utilities Tracker*

Review and update governance procedures.

They should include:

- Sharing environmental performance updates in regular (e.g. monthly) leadership and team meetings.
- Evaluating environmental performance during employee reviews.
- Maintaining an up to date list of applicable legal requirements.

**Engage stakeholders** [this section is the same for each topic]

**Conduct a stakeholder mapping to identify relevant stakeholders.**

- These may include:
  - Municipal governments
  - NGOs
  - Conservation groups
  - Indigenous groups
  - Community groups
  - Coalitions
  - Destination groups
  - Suppliers and partners
  - Other local businesses
  - Customers

- Think about which stakeholders should be engaged immediately, and any which you intend to engage in the future.

- When engaging stakeholders, consider asking questions such as:
  - What element of the topic is the most important or relevant to you/the local area?
  - What element of the topic is the highest priority to address? Are there any elements of the topic which have become worse recently?
  - What are the main challenges preventing action being taken on the topic? What is needed to overcome these?
  - Do you have any strong examples of how others are taking action on the topic?

**Resources:**
- *Community engagement factsheet*

Find other hotels you can learn from.

- Connect through local hotel associations.
Understand impacts and dependencies

1. **Review impact on water including consumption and potential sources of pollution from runoff, and water and contaminants.**

2. **Review dependencies relating to water**
   - Examples include availability of freshwater, or access to unpolluted water sources for guests to enjoy (e.g. beaches, lakes).
   - Remember that your impacts may have an effect on dependencies. For example, if your property consumes a large amount of water, this may impact on the availability of water for the local area, including to your hotel.

3. **Gather available data for water consumption.**
   - This can be tracked in a simple Excel tracker.
   - Take and record regular (e.g. monthly) meter readings and/or use data on invoices.
   - Engage with utility providers to improve data access and quality. They may be able to provide detailed data on a regular basis.
   - Check with the corporate office and asset owner (where relevant) if they want you to provide data to them. They may have a designated system they want you to track data in.

   **Resources:**
   - *Utilities Tracker*
   - *Energy Conversion calculator*
   - *Understanding your environmental impact factsheet*

4. **Check data quality.**
   - Review data for gaps and any figures which are much higher or lower than normal.
   - Cross-check unusual figures against other data sources e.g. meter readings, invoices, utility provider.

5. **Use HWMI to establish a baseline for carbon emissions.**
   - If accurate data isn't available, use *Hotel Footprinting* and *CHSB* to estimate carbon.
   - Use HWMI or the sustainability systems of the corporate office or ownership company (where relevant).
   - Record the current performance KPIs.

   **Resources:**
   - *HWMI*
   - *Hotel Footprinting*
   - *CHSB*
   - *Understanding your environmental impact factsheet*
   - *Carnstone’s Environmental Checklist 2023*
6. **Use CHSB to benchmark water performance of the hotel.**
   - Set up a process to ensure this is done on a regular basis e.g. at least once a year.

   **Resources:**
   - CHSB
   - Hotel Footprinting

7. **Provide data to key stakeholders.**
   - E.g. the corporate office and/or asset owner where relevant / requested.

8. **Take stock of the initiatives you are currently doing / have done on water.**
   - You should consider:
     - How successful they are
     - If any challenges have emerged
     - Any learnings which might be useful for future initiatives
   - Review what you have done for any gaps / different areas which you may want to focus on.

**Set targets**

9. **Set hotel-level targets to reduce water consumption and pollution.**
   - Check with corporate office and/or asset owner if they have set targets for the property.
   - Tips for setting targets:
     - Ensure they are SMART.
     - Think long-term targets but include interim milestones. Longer-term reduction targets (e.g. targets spanning 5 or 10 years) provide an overarching sense of direction. However, it’s important that regular (e.g. annual) milestones are set to help gauge continual progress.
     - Ensure your objectives align with the key impacts you have identified.
     - Use existing best-case examples to help define short-term goals. E.g. practices within individual departments that could become standard for all.
     - Remember to consider baseline performance as a starting point and use benchmarking indexes (such as CHSB) to help determine reasonable targets.

   **Resources:**
   - CHSB
   - Section 1.5 of *Environmental Management for Hotels*
   - *The ultimate guide to SMART goals*
Take action

10. Review available guidance to identify relevant actions which increase water efficiency and reduce pollution of water.

- Liaise with the asset owner and corporate company (where relevant) to align plans and find out about their initiatives.
- The Net Positive Action Planner can help guide plans.
- Criteria for and operational environmental certifications can also be useful and, if achieved, can be used in communications with stakeholders.
- You should include:
  - Simple behavioural activities and low-cost technical options to be executed in the short-term (e.g. payback in 1 year or less).
  - A linen re-use programme offering guests the option to reuse linens rather than cleaning every day [WTTC Hotel Sustainability Basics].
  - A headline plan for longer-term initiatives.

Resources:

- Net Positive Action Planner
- Certification factsheet
- Sustainable Hospitality Alliance Resource Directory
- Water Stewardship for Hotel Companies

11. Where held locally, review contracts with water suppliers to see if a requirement to provide data can be added.

12. Encourage the Asset owner to install metering and sub-metering systems if they are not in place already.

13. Determine and gather required resources.

- Calculate employee time and funding needed for actions.
- Find and cost further support in areas where your current team and external partners lack experience.
- Review options for funding, including internal budgets and external investors/funding schemes. Consider allocating savings made through environmental initiatives to fund future initiatives.
- Create a business case for actions and share with decision makers for approval. Section 2.5 of Environmental Management for Hotels can help to evaluate capital investment.
- Achieve internal sign-off from executive board/equivalent senior authority.
• Include time and funding in relevant budgets. Ensure CapEx and OpEx budgets and planning include fully costed measures.

• The business case should include:
  o Financial investment
  o Expected savings
  o Payback period
  o Other potential benefits (e.g. guest satisfaction improvements, compliance with legislation).

Resources:
• Section 2.5 of Environmental Management for Hotels
• Financing Net Positive Hospitality

14. Make procurement more responsible by giving preference to items which are certified or more efficient.

Resources:
• Responsible Procurement factsheet

15. Inform employees about your water-related objectives and their role in achieving them.

• Include information such as what the issue is, what role the industry has and what actions they can take to help achieve objectives.

Resources:
• Section 1.6 of Environmental Management for Hotels
• Employee engagement factsheet

Monitor and report [this section is the same for each topic]

Review progress by comparing against previous performance and industry benchmarks (such as CHSB).

• Update KPI figures and compare them with the baseline to understand progress against previous performance.

• Take part in Green Lodgings Trend survey to benchmark implementation of initiatives. Liaise with the corporate office (where relevant) to avoid duplication.

Resources:
• CHSB
• Green Lodgings Trend survey

Review benefits seen through actions.

• e.g. financial savings, increased guest satisfaction, better employee retention etc.
Review challenges encountered along the way and plan solutions to implement.

- Include how to work more collaboratively with other stakeholders.

Update leadership on progress.

Inform guests and corporate customers of performance and activities by sharing information in hotel collateral and/or on menus/in rooms.

- Ensure communications are accurate and transparent to avoid greenwashing.
- Include information like KPIs, percentage reductions and key environmental initiatives implemented.

Resources:
- How to Avoid Greenwashing
- Customer engagement factsheet
Water

2 | Advancing
Minimise negative impacts and initiate positive impacts

Outcomes:
Implementation of the policy.

- Water risk has been assessed and documented.
- Where water risk has been assessed as high, water stewardship goals have been determined.
- The status of initiatives and processes are tracked over time to show progress and there is a continuous plan for what should be implemented.
- New water-related solutions and initiatives have been investigated and strategic ones have been implemented.
Take ownership [this section is the same for each topic]

Identify owners across all key organisational teams.

- Functions that should be engaged include:
  - engineering/maintenance
  - housekeeping
  - food and beverage
  - leisure facility teams
  - director of operations
  - HR
  - procurement

Set up a Sustainability Monitoring System (SMS) if not done already.

- This should:
  - Align with existing systems already introduced by the corporate office, if applicable
  - Build on the data gathering and monitoring process already in place from Stage 1
  - Include a process for monitoring continuous improvement in performance
  - Ideally cover all sustainability topics (beyond just environmental progress)
  - There are various off-the-shelf options which can be purchased or subscribed to.

Review and update governance procedures.

These should include:

- Sharing environmental performance updates in regular (e.g. monthly) senior leadership and team meetings.
- Informing senior leadership of updates to environmental risks.
- Including environmental performance indicators in all employee reviews.
- Linking compensation of key employees and leadership to environmental performance to encourage progress.
- Clear documentation of the Sustainability Management System (SMS).

Engage Stakeholders [this section is the same for each topic]

Review and engage stakeholders previously mapped, and identify any additional key external stakeholders in the value chain to engage with.

Resources:

- Community engagement factsheet

Check whether there are any local, regional or national environmental plans that could be aligned to support wider efforts.

- These can be led by bodies such as local governments or destination marketing organisations.
Understand impacts and dependencies

1. Map water risks related to the hotel and incorporate into existing risk management processes.
   - Local knowledge, freely available risk indices (such as Destination Water Risk Index, WWF Water Risk Filter and Aqueduct resources) and bespoke services can help.
   - Set up a process to ensure this is done on a regular basis e.g. once every one or two years.

   Resources:
   - Destination Water Risk Index
   - WWF Water Risk Filter
   - Aqueduct
   - Ecolab Smart Water Navigator

2. Review procurement policies and criteria for water-related aspects and standards.
   - This could include things like:
     - Requirements for environmental criteria to be considered when selecting items to purchase.
     - Requirements for suppliers to meet certain environmental standards.

3. Start to map out the products and services that you purchase which contribute to your water-related impacts the most.
   - Examples include F&B and outsourced laundry.

Set targets

4. Review and strengthen hotel-level targets for water consumption and pollution.
   - Ensure strong targets are set for issues which came up as high risk in the environmental risk mapping and key impacts you identified.
   - Check with corporate office and/or asset owner if they have set targets for the property.
   - Tips for setting targets:
     - Ensure they are SMART.
     - Think long-term targets but include interim milestones. Longer-term reduction targets (e.g. targets spanning 5 or 10 years) provide an overarching sense of direction. However, it’s important that regular (e.g. annual) milestones are set to help gauge continual progress.
     - Use existing best-case examples to help define short-term goals. E.g. practices within individual departments that could become standard for all.
     - Remember to consider baseline performance as a starting point and use benchmarking indexes (such as CHSB) to help determine reasonable targets.
Take action

- Review available guidance to identify and select relevant actions.
- Liaise with the asset owner and corporate office company (where relevant) to align plans and find out about their initiatives.
- The Net Positive Action Planner can help guide plans.
- Explore operational environmental certifications – these can help guide plans and, if achieved, can be used in communications.
- Review standard operating procedures to determine where changes could be made to increase water efficiency requirements and reduce water pollution.
- Encourage the asset owner (where relevant) to investigate the latest water efficiency, recycling and production technology.
- You should include:
  - Mitigation plans for water risks, aligned with highest standards in areas with high water-related risks.
  - Further improving management of water through increased efficiency of equipment and updated operational procedures.

Resources:
- Net Positive Action Planner
- Certification factsheet
- Sustainable Hospitality Alliance Resource Directory
- Water Stewardship for Hotel Companies

5. Engage key suppliers your hotel purchases from directly to see what their commitments are, share targets set and how they can help achieve goals.
   - Work with suppliers that are not currently meeting sustainability expectations to explore how they could improve.
   - Where necessary, consider alternative suppliers.

6. Engage with local actors (municipal governments, NGOs, conservation groups, partnerships, coalitions etc.) to increase the scale of progress achieved.
   - This may be necessary for particular actions e.g. working with local municipalities to explore options for introduction of water management options.
7. **Determine and gather required resources.**
   - Calculate employee time and funding needed for actions.
   - Find and cost further support in areas where your current team and external partners lack experience.
   - Review options for funding, including internal budgets and external investors/funding schemes. Consider allocating savings made through environmental initiatives to fund future initiatives.
   - Create a business case for actions and share with decision makers for approval. Section 2.5 of *Environmental Management for Hotels* can help to evaluate capital investment.
   - Achieve internal sign-off from executive board/equivalent senior authority.
   - Include time and funding in relevant budgets. Ensure CapEx and OpEx budgets and planning include fully costed measures.
   - The business case should include:
     - Financial investment
     - Expected savings
     - Payback period
     - Other potential benefits (e.g. guest satisfaction improvements, compliance with legislation).

*Resources:*
- Section 2.5 of *Environmental Management for Hotels*
- *Financing Net Positive Hospitality*

8. **Update procurement policies to include environmental considerations.**
   - Include water risks and pollution.
   - Where relevant, check with the corporate office to see if they have any policies or a supplier code of conduct.

*Resources:*
- *Responsible Procurement factsheet*
- *Responsible Resourcing Guide*

9. **Raise employee awareness of environmental commitments, and their role in achieving them.**
   - This should include:
     - objectives and goals
     - why it is important
     - simple actions they can incorporate into their day-to-day roles to help
• Ways to raise awareness include:
  o Knowledge sharing
  o Learning opportunities, including for Board members.
  o Industry-wide round tables
  o Dedicated job positions for sustainability professionals

Resources:
• Section 1.6 of *Environmental Management for Hotels*
• *Employee engagement factsheet*

10. Engage with customers and enable them to make more environmental choices.

• Include information on initiatives and how guests can participate in hotel collateral, on the hotel website and/or include information on menus/in rooms.

Resources:
• *Customer engagement factsheet*

**Monitor and report** [this section is the same for each topic]

**Review progress by comparing against previous performance and industry benchmarks (such as CHSB).**

• Update KPI figures and compare them with the baseline to understand progress against previous performance.

Resources:
• *CHSB*

**Review benefits seen through actions.**

• e.g. financial savings, increased guest satisfaction, better employee retention etc.

**Review challenges encountered along the way and plan solutions to implement.**

• Include how to work more collaboratively with other stakeholders.
• Share insights and learnings with other hotel operators to support their progress.

**Update leadership on progress.**

**Create a revolving fund to reinvest savings from efficiency measures into new sustainability initiatives.**
Inform guests and corporate customers of performance and activities.

- Ensure communications are accurate and transparent.
- Include information like KPIs, percentage reductions and key environmental initiatives implemented.
- Use on-site collateral and corporate account review meetings to share information.

Resources:
- Communications Handbook
- Customer engagement factsheet

Publicly share progress against targets on an annual basis.

- This could be done on the hotel website or in annual hotel reporting.
Water

3 | Accelerating
Neutralise negative impacts and build robust positive actions

Outcomes:
Introduction of innovative solutions.

- Wastewater is managed in a sustainable way to ensure no adverse effects on the local population and the environment.
- New water-related solutions and initiatives have been investigated and innovative ones have been implemented.
- Water stewardship considerations are embedded into all decision-making.
- Water recycling / recovery initiatives have been investigated and implemented.
**Take ownership** *(this section is the same for each topic)*

Enable owners across all organisational teams to be innovative.

**Review and update governance procedures.**

These should include:
- Making a senior member of the team an official sponsor for environmental efforts with accountability for progress.
- Covering environmental issues in board meeting discussions.
- Informing senior leadership of updates to environmental risks.
- Linking compensation of all employees and the senior team to environmental performance to encourage progress.

**Engage stakeholders** *(this section is the same for each topic)*

Collaborate with key external stakeholders to develop and test and innovation project.

- Check whether there are any local, regional or national environmental plans that could be aligned to support wider efforts. These can be led by bodies such as local governments or destination marketing organisations.
- **DMOcracy** has some guidance on six best practices to follow when engaging community stakeholders.

**Resources:**
- Community engagement factsheet
- DMOcracy guidance

**Understand impact and dependencies**

1. **Map the current water-related situation in your destination.**

   - Speak to experts and identified stakeholders, and use resources like **DWRI** to determine local risks, challenges and opportunities in your location.
   - Gain an understanding of local water quality.
   - Assess local access to drinking water and WASH facilities.
   - Consider human rights issues related to water access.
   - Check with the owner and brand to see if they’ve already done this process.

**Resources:**
- Destination Water Risk Index
- WWF Water Risk Filter
- Aqueduct
2. **Review and deepen your understanding of your supply chain water-related impacts.**
   - Identify what products and services you purchase and consider potential impacts and opportunities to reduce.
   - Explore embedded water related to items used in building e.g. FF&E, consumables, food items. The [Water Footprint of Food Guide](#) can help.

**Resources:**
- [Water Footprint of Food Guide](#)
- [Supply chain sustainability school](#)
- [Responsible procurement factsheet](#)

3. **Review current water usage and measures already in place.**
   - Questions to consider include:
     - What source(s) is water coming from?
     - Are there any reduction, collection, reuse or replenishment methods already in place? E.g. rainwater capture, on-site water treatment, greywater re-use.
     - Where does water go once used?
     - Is there anyone else in the locality who requires access to water?

**Set targets**

4. **Review, strengthen and extend water objectives for hotel-level targets, to embed water stewardship into all decision-making.**
   - Use available risk data to prioritise water stewardship goals and areas of focus.
   - Include goals for wastewater management to ensure no adverse effect on the local population and environment.
   - Distinguish between short-term goals and long-term targets.
   - Ensure the alignment between your objectives and those of other relevant stakeholders, such as your corporate office and owner(s).
   - Check with corporate office and/or asset owner if they have set targets for the property.
   - Tips for setting targets:
     - Ensure they are SMART.
     - Think long-term targets but include interim milestones. Longer-term reduction targets (e.g. targets spanning 5 or 10 years) provide an overarching sense of direction. However, it’s important that regular (e.g. annual) milestones are set to help gauge continual progress.
     - Ensure your objectives align with the key impacts you have identified.
     - Use existing best-case examples to help define short-term goals. E.g. practices within individual departments that could become standard for all.
     - Remember to consider baseline performance as a starting point and use benchmarking indexes (such as CHSB) to help determine reasonable targets.
5. Demonstrate your commitments publicly.

- You can share them on your website.
- You may also want to sign up to wider commitments such as the CEO Water Mandate.

Resources:
- CEO Water Mandate

Take action

- Review available guidance to identify and select relevant actions.
- Liaise with the asset owner and corporate office (where relevant) to align plans and find out about their initiatives.
- The Net Positive Action Planner can help guide plans.
- Explore operational environmental certifications – these can help guide plans and, if achieved, can be used in communications.
- Encourage the asset owner (where relevant) to investigate the latest water efficiency, recycling and production technology.
- Consider of the longevity of actions, by:
  - Engaging stakeholders and ensuring a long-term plan is in place for maintenance/protection.
  - Securing long-term funding
  - Designing activities to be resilient to risks
- You should include:
  - Mitigation plans for water risks, aligned with highest standards in areas with high water-related risks.
  - Further improving management of and water through increased efficiency of equipment and updated operational procedures.
  - Managing water-related issues to highest standards for hotels located in a water-stressed area.
  - Creation of innovative pilot projects.
  - Increasing water efficiency wherever possible.
  - Rainwater capture, wastewater treatment and re-use.
  - Activities to improve local water quality.
Improving local access to drinking water and WASH facilities (including employee accommodation and local communities).

- Mitigation and adaptation plans for responding to water risks.
- Considerations to ensure the water-related rights of local and indigenous groups are protected.

- Reducing water usage could involve:
  - Implementing infrastructure projects (e.g. wastewater treatment, desalination plant, etc.)
  - Establishing equipment upgrade plan.
  - Improving and centralising effective building control system within the building.

**Resources:**
- Net Positive Action Planner
- Certification factsheet
- Water Stewardship for Hotel Companies
- Hotel Best Practices in Water Conservation, Sourcing & Management
- Alliance for Water Stewardship

6. **Update standard operating procedures and policies to better embed water stewardship.**

- This should include using natural pesticides and fertilisers to reduce water pollution.

7. **Engage key suppliers to see what their commitments are, share targets set and how they can help achieve goals.**

- Work with suppliers to identify and prioritise products and services with lower water impacts.
- As well as the products themselves, many suppliers offer add-on services such as product recycling or packaging take-back schemes.
- Work with suppliers that are not currently meeting sustainability expectations to explore how they could improve.
- Where necessary, consider alternative suppliers.

**Resources:**
- Supply chain sustainability school

8. **Engage with local actors** (municipal governments, NGOs, conservation groups, partnerships, coalitions etc.) **to align plans and increase the scale of progress.**

- Consider engaging with scientists to offer cooperation on research.
- Remember to communicate any infrastructure needs or other external support needs.
9. **Determine and gather required resources.**
   - Calculate employee time and funding needed for actions.
   - Find and cost further support in areas where your current team and external partners lack experience.
   - Review options for funding, including internal budgets and external investors/funding schemes. Consider allocating savings made through environmental initiatives to fund future initiatives.
   - Create a business case for actions and share with decision makers for approval. Section 2.5 of *Environmental Management for Hotels* can help to evaluate capital investment.
   - Achieve internal sign-off from executive board/equivalent senior authority.
   - Include time and funding in relevant budgets. Ensure CapEx and OpEx budgets and planning include fully costed measures.
   - The business case should include:
     - Financial investment
     - Expected savings
     - Payback period
     - Other potential benefits (e.g. guest satisfaction, compliance with legislation).

**Resources:**
- Section 2.5 of *Environmental Management for Hotels*
- *Financing Net Positive Hospitality*

10. **Assign internal financial metrics to environmental impacts such as a shadow price for water.**
   - A shadow price is hypothetical (what it might cost to offset or potential future taxes).
   - Money raised through this should be placed in a fund used to finance internal water reduction projects.
   - A budget should be set for the hotel and it’s possible to give each department their own budget that they should aim to stay within.

11. **Update procurement policies and develop a Supplier Code of Conduct and supplier evaluation process which includes environmental considerations.**

**Resources:**
- *Responsible Procurement factsheet*
- *Responsible Resourcing guide*

12. **Actively engage your staff and encourage innovation.**
   - Providing a feedback mechanism, asking them for their ideas and formally embedding staff engagement efforts into appraisal processes.
• Providing additional opportunities for learning and inspiration:
  o Knowledge sharing
  o Research time
  o Attendance at events and round-tables
  o Tours at innovation centres or existing hotels
• Encourage innovation and allow enough space to test products and processes.
• Offering dedicated job positions for sustainability professionals.

Resources:
• Section 1.6 of *Environmental Management for Hotels*
  
• *Employee engagement factsheet*

13. Engage with customers and enable them to make more environmental choices.

• Identify opportunities for guests and corporate customers to participate in the sustainability initiatives in your hotel.
• Offer guests a feedback mechanism to share their thoughts on environmental activities.
• Refer to the Guest engagement actions in the *Net Positive Action Planner*
• Speak to the building owner and corporate office to see if they have any information that could help you.
• Provide information to customers before they travel to inform them of the work you are doing and how they can get involved.
• Communicate key local environmental risks with guests and engage them in efforts.
• Offer hands-on or ‘edu-tainment’ activities that your guests can participate in e.g. clean-up events.

Resources:
• *Net Positive Action Planner*
  
• *Customer engagement factsheet*

**Monitor and report** [this section is the same for each topic]

Review progress by comparing against previous performance and industry benchmarks (such as CHSB).

• Update KPI figures and compare them with the baseline to understand progress against previous performance.

Resources:
• *CHSB*

Document learnings and any recommendations for follow-on actions to share with internal and external stakeholders.
Review benefits seen through actions.
- Examples include financial savings, increased tenant satisfaction, increased funding opportunities etc.

Review challenges encountered along the way and plan solutions to implement.
- Include how to work more collaboratively with other stakeholders.
- Share insights and learnings with other hotel operators to support their progress.

Update leadership on progress.

Seek certification by a globally recognised certification programme (e.g. GSTC recognised).

Resources:
- GSTC-Recognized Standards & Systems for Hotels

Inform guests and corporate customers of performance and activities.
- Ensure communications are accurate and transparent.
- Include information like KPIs, percentage reductions and key environmental initiatives implemented.
- Use collateral and corporate account review meetings to share information.

Resources:
- Communications Handbook
- Customer engagement factsheet

Report your findings to relevant stakeholders and align reporting with established frameworks, e.g. CDP, GRI, TCFD.
- Stakeholders may include owners, municipal governments, NGOs, conservation groups, partnerships, coalitions etc.
- Demonstrate how you are addressing key risks identified.
- edie have a handbook on Communicating sustainability externally.

Resources:
- CDP
- GRI
- SASB
- Reporting in line with TCFD Recommendations
- edie Communicating sustainability
Water

4 | Leading
Give back more than you take

Outcomes:
Support of replenishment solutions on regional level.

- New water-related solutions and initiatives have been investigated and regenerative solutions and innovative initiatives have been invested in and implemented.
- Water replenishment initiatives are in place and volumes are exceeding water consumption.
- Automatic meter readings, drip/smart irrigation, leak detection systems are applied across hotels.
- Initiatives to support suppliers to reduce water consumption are in place.
- Initiatives to support the local community in reducing water consumption and better managing water supply are investigated and implemented.
- Initiatives to advocate for and support sustainable water management at a destination level are in place.

There is no one-size-fits-all vision for what Net Positive looks like for the industry. Nor is there a limit to how ‘Net Positive’ a company can become. Therefore, this fourth stage is no longer a case of completing steps, and is, instead, a continuous process of expanding and deepening your company’s positive impact on people, communities, destinations and the planet.

Looking for inspiration? Discover case studies that show the many ways in which hotels can give back more than they take.